

PERSONAL PROTECTIVE EQUIPMENT

Preparation Room and Removal Vehicle Checklist

A checklist for employees who work in exposure risk areas, have access to removal vehicles or perform job functions requiring personal protective equipment.

Funeral Home Name:

Personal protective equipment has been furnished by this funeral home to at-risk employees who work in exposure risk areas and/or perform Category I and II job functions.

Such employees have been trained in the proper use, maintenance, storage location and availability of this equipment.

Management will be notified by staff of any needed repair or replacement necessary for the proper use of the equipment, and any special needs regarding use of this equipment that may have arisen since the equipment was first provided (such as: proper size, special materials, etc.).

BBP Category I and II Personal Protective Equipment shall at minimum consist of:

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| <input type="checkbox"/> (Reusable) autopsy gloves | <input type="checkbox"/> (Disposable) latex/vinyl gloves | <input type="checkbox"/> Barrier face masks |
| <input type="checkbox"/> Full-length fluid repellent coverall(s) | <input type="checkbox"/> Shoe covers | <input type="checkbox"/> Surgical hood(s) or head cover(s) |
| <input type="checkbox"/> Chin-length faceshield | <input type="checkbox"/> Goggles or glasses with solid side shields | |

All Removal vehicles shall contain at minimum two sets of the above plus:

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| <input type="checkbox"/> Antiseptic towelettes | <input type="checkbox"/> Disposable body bag (1) | <input type="checkbox"/> Red plastic bags (2)
or plastic bags properly labeled
with the Biohazard Symbol |
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Policy Note:

- This list of personal protective equipment shall be provided for use in exposure risk areas. These items shall be replaced as used. It shall be the responsibility of the person using the personal protective equipment to replace it.
 - In all removal vehicles there shall be provided two Personal Protective Equipment Kits or one Personal Protective Equipment Kit for each employee. The contents of the kits shall be replaced as used upon return to the funeral home. It shall be the responsibility of the person using the personal protective equipment to replace it.
- If any employee has specific personal protective equipment needs regarding fit or special materials to be used because of allergic reactions, such equipment has been made available to that employee.
- It is the responsibility of each employee to be sure that the proper personal protective equipment provided by the funeral home to meet the employee's needs is in good working order or proper repair and that it is readily available to the work area in which an exposure risk would require the use of such equipment.
- The employee must notify his or her manager of the need to repair or replace equipment.
- No employee should attempt to perform job functions requiring personal protective equipment when such equipment is not available or is not in proper condition.
- Personal protective equipment shall comply with the provisions of 29 CFR 1910.132, 29 CFR 1910.133 and 29 CFR 1910.134.
- Personal protective equipment shall be provided at no cost to the employee by the funeral home.
- Funeral home management shall ensure that employees use the appropriate personal protective equipment provided.